



# Maharashtra National Law University, Nagpur

## LL.M. (One -Year Postgraduate Degree Course)

### Session 2017-18

### INSTRUCTIONS

- Those candidates who have been allotted to Maharashtra National Law University, Nagpur and have locked their option to remain with Maharashtra National Law University, Nagpur and have paid Rs.50,000/- to CLAT 2017 Office are only required to pay the remaining fee of Rs.1,39,000/- (Rs.1,20,250/- in case of Candidates of Maharashtra Domicile) by way of a crossed demand draft drawn in favour of 'Registrar, Maharashtra National Law University, Nagpur' payable at Nagpur, or by transferring the amount electronically to Current Account No. 35882247161 State Bank of India, Ravi Nagar Branch, IFSC Code – SBIN0007504, MICR Code – 440002015
- Note: The candidates who have been allotted to Maharashtra National Law University, Nagpur and still have opted for up-gradation in further lists as per their merit-cum-preference need not make the payment and need not follow the procedure as indicated hereunder till they are finally allotted to Maharashtra National Law University, Nagpur by the CLAT-2017 Office.
- All the candidates who have been finally allotted to Maharashtra National Law University, Nagpur and exercised the option to remain with Maharashtra National Law University, Nagpur are required to be present to complete the admission formalities as per the below mentioned schedule:

**Candidates of Maharashtra Domicile : June 28 & 29, 2017 (10:00 a.m. onwards)**

**Candidates from other than Maharashtra : July 1, 2017 (10:00 a.m. onwards)**

**Note:** Candidates are required to report for admission at Maharashtra National Law University, Nagpur, Judicial Officers Training Institute (JOTI), Civil Lines, C. P. Club Road, Nagpur on the above mentioned date and time. If any candidate does not report and complete the admission formalities on the appointed date and time, the provisional admission offered to him / her shall automatically stand cancelled. No request for extension of time for payment of fee etc., shall be entertained under any circumstances. If any candidate fails to produce the original Marks Statements of the Qualifying Examination on the day of admission, his / her candidature for admission shall automatically stand cancelled.

- Candidates are required to download the attached Admission Application Form and other forms and bring the duly filled-in forms along with the following original documents on the day of admission / counseling at **Maharashtra National Law University, Nagpur**:

**Original Documents required:**

- SSC or 10<sup>th</sup> Class Marks Statement / Pass Certificate containing the Date of Birth
- 12<sup>th</sup> Class Marks Statement
- 12<sup>th</sup> Class Pass Certificate
- LL.B. Mark Sheet(s) and Certificate
- Maharashtra Domicile Certificate (for Maharashtra Residents)
- Conduct / Character Certificate
- Transfer Certificate
- Migration Certificate
- Caste Certificate issued by the Competent Authority (wherever applicable)
- Caste Validity Certificate Issued by the Competent Authority
- Non- Creamy Layer Certificate (wherever is applicable)
- CLAT – 2017 Admit Card
- Proof of fee paid to CLAT-2017 Office
- Proof of fee paid to Maharashtra National Law University, Nagpur
- Four Passport Size Photographs
- Medical Report on Blood Group / allergies / Fitness Certificate

**Note:** The Specially Abled Persons (Persons with Disability) should submit the Disability Certificate issued by the Competent Authority, i.e., District / State Medical Board during the last five years. The candidates will be considered under the said category only when the percentage of disability is 40% and above. Acceptance of their Disability Certificate by any other CLAT participating University would not automatically entitle them for admission under the said category at Maharashtra National Law University, Nagpur.

- The candidates belonging to SC, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce “Caste Validity Certificate” issued by Scrutiny Committee of Social Welfare Department and the Candidate belonging to ST category should submit “Tribe Validity Certificate” issued by Scrutiny Committee of Tribal Department at the time of verification of documents for the Admission.
- The candidates belonging to VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce “Non Creamy layer Certificate” issued by Sub Divisional Officer / Deputy Collector of the district in addition to the caste certificate at the time of Admission.

- Confirmation of admission will be subject to fulfillment of the eligibility criteria and completion of admission formalities on the scheduled date and time.
- State Bank of India Staff will be available on the day of admission and interested candidates may open the Savings Bank Account on the same day.
- Hostel allotment will be done one day prior to the Orientation Programme. The date and time of the Orientation Programme will be intimated in due course of time. The University is accommodating the students in the 2 BHK / 3BHK apartments. In 2 BHK 4 students would be accommodated and in 3 BHK 6 students would be accommodated. The allotment will be done by lottery system.
- The University will provide a chair, study table, Steel Almirah and cot in the room. The candidates are required to make their own arrangements to procure **mattress, bed sheets, bed cover, pillows, pillow covers, window curtains, lock and keys in triplicate, Bucket, Mug and other items required for their stay.**
- Download the following forms and the **duly filled-in forms should be submitted at the time of Admission along with the original documents:**

Admission Form

Declaration by the Candidate and Parent(s)

Medical Certificate

Hostel Accommodation Application Form

Local Guardian Form

Anti-Ragging Affidavits

For any further clarification, you may contact the University on 0712-2521822 during office hours i.e. 10:00 a.m. to 5:00 p.m.

**Address of the University**

Maharashtra National Law University, Nagpur  
Judicial Officers Training Institute, Civil Lines,  
C. P. Club Road, Nagpur  
Maharashtra- 44 0001

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